

# THE ARTS SOCIETY WINDSOR

## LECTURE BOOKING FORM FOR GUESTS

**1 April 2022-31 March 2023**

From 1<sup>st</sup> April 2022, members may invite friends to attend our lectures in the hall as guests **for a fee of £7 per person.**

There are three options for booking and paying for our lectures, as listed below. Please note that the deadline for booking lectures online is the Monday before the Lecture.

Should you have any questions, please contact Mrs Kate Allies by e-mail at: [kate.allies@live.co.uk](mailto:kate.allies@live.co.uk) or call her on 01753 771852.

### **1. Online booking via our website**

We encourage you to book online via our newly merged website: [www.theartsocietywindsor.org.uk](http://www.theartsocietywindsor.org.uk) by accessing the Home page, and clicking on the orange Book Online icon.

This will take you into our secure Ticket Source booking system, where you can book the lecture and pay online by credit or debit card. Your booking and e-ticket will be confirmed by the system by e-mail.

### **2. E-mail booking and payment via BACS**

You could also book by paying by BACS into our bank account:

*Account Name: The Arts Society Windsor*

*Sort Code 40-47-02, Account No: 81377264*

*Reference: lecture date (you're a/c name will be shown as payee).*

Afterwards please send an e-mail with your name, telephone number and e-mail address, confirming payment, to Kate Allies, as above.

### **3. Booking and paying the Hall**

You can also pay on the day at the Hall, by cash, card or cheque payable to The Arts Society Windsor.