



3 May 2024

Dear Member,

Re: General Meeting on 3 June 2024

Following the EGM notice that was sent on 7 March 2024, we have received queries from some members regarding the process. As such, the Trustees have decided to issue a replacement notice with, in the interest of transparency, this letter to members setting out our reasoning for the process by which the upcoming General Meeting will be held on 3 June 2024 (**Meeting**).

Hybrid meeting

The Meeting will be held in the auditorium at Quinn Emanuel, 90 High Holborn, London WC1V 6LJ, with the option to attend the Meeting online.

If you choose to participate online you will be able to view a live webcast of the Meeting and will be able to ask questions. Voting members will also be able to vote during the Meeting. Instructions for joining the online meeting can be found in the email sent to voting members on 3 May 2024.

The Charity is not precluded from holding a general meeting in this hybrid manner and we **urge members to attend online where possible**. The decision to hold a hybrid meeting is in line with the commitment that the Trustees made in 2022 to hold meetings online where possible. The key reasons that this commitment was made are set out below:

- To encourage member engagement and participation (attendance in-person at the 2023 AGM, which was an in-person meeting (not a hybrid meeting), was only 29.8% of members - it is clear that members have appreciated being able to engage online at AGMs since we began holding them in this way in 2020).
- To be inclusive and give access to all members.
- To give all societies, wherever they are, the opportunity to participate in a decentralised manner (in line with other activities such as town hall meetings and training).
- To minimise or eliminate unnecessary travel and related costs for local societies and to make fair and equitable arrangements for everyone given that there are societies in Europe, Australia and New Zealand for whom it would be unreasonable to expect attendance in person. Many societies (including some in the UK) will not have budgeted for a trip to London and often some societies



are not in a position to send delegates to events.

- To minimise or eliminate costs associated with venue-hire and staffing for the central charity.
- To ensure that the Charity is acting in accordance with its strategy to prioritise technical solutions to engage stakeholders.
- To achieve the Charity's environmental and sustainability goals.
- To adopt modern governance practices.

Please note that the Chair and moderators will be joining the Meeting online for the reasons set out above.

Attendance in-person

If you would like to attend the Meeting in person, we have arranged for the Meeting to take place in the auditorium at Quinn Emanuel, 90 High Holborn, London WC1V 6LJ (**Venue**). At the Venue you will be able to join the other members online via video link to ask questions and to cast your votes. Voting in person will be via the online platform, via a smartphone or tablet. In person attendees should bring their own internet/Wi-Fi enabled device to ensure they can cast their vote on the day.

The Venue has a maximum capacity of 100 people. For fairness, places will therefore be allocated to voting members on a first come, first served basis. As it will only be possible to admit ticket holders at the Venue, delegates are being asked to please register as soon as possible if they wish to attend in-person to avoid disappointment. Observers are still able to attend the Meeting online but, due to the limited capacity, in-person attendance is only open to voting members. To register to attend in-person please complete this [Google form](#) by 12pm Thursday 30 May 2024 in order for the Venue to register attendees.

We look forward to seeing you at the Meeting.

Yours sincerely,

The Trustees of the National Association Of Decorative & Fine Arts Societies