



STONEMWORK (200-299)

WHAT TO INCLUDE: Of the **exterior** Stonework, only the door arches (including blocked doors), mass dials, sun dials and masons' marks. **Inside**, altar slabs (mensae), altar pieces (retables), aumbries, arches and arcades, brackets, carved corbels, doorways, fonts (including the font cover and any metal furnishings), fragments of crosses or carved stones (whether built into, attached to the wall or loose in the church), gradines, graffiti, label stops, masons' marks, mass dials, niches, piscinae, pulpits, recesses, reredoses, roof vaults, screens, sedilia, statuary, stoups, string courses. **NB** Any memorial or dedication tablet or plaque relating to an object, but not on it, must be recorded with the object.

WHAT TO EXCLUDE: Walls, all external features except as above and stonework around windows recorded with the window.

BEFORE YOU RECORD: These Section notes should be used in conjunction with Sample Pages, General Information for Recorders (in this Handbook) which includes **Recording an Object in the 1-10 format:** together with the books *Inside Churches* and *Recording a Church: an illustrated glossary*.

Useful Books (see Bibliography for full details)

- Harris J & Lever J. *Illustrated Dictionary of Architecture* Faber & Faber 1993
- Curl JS. *Encyclopaedia of Architectural Terms* Donhead 1992
- Pevsner N. *Architectural Glossary*
- Rice M. *Rice's Architectural Primer*. Bloomsbury 2009

Supplements available on the Church Recording Society's website

Recording Mass Dials. Guidance on how to record mass dials can be found in this supplement. It also has contact details for the British Sundial Society to whom information should be sent about any mass dials or significant sundials you find.

PHOTOGRAPHY Liaise with your Photographer and Group Leader to decide which objects should be photographed. Close-ups of distant objects such as label stops and carved corbels should be provided.

NUMBERING

- Start at the liturgical east end and number clockwise (the pulpit or stage end in non-conformist churches).
- Doorways can be grouped under one number and given consecutive alphabetical numbers e.g. 210A. This helps when quoting the number for doorways in the description of doors in Woodwork.
- Graffiti and masons' marks are usually put at the end of the Section with mass dials as the final number but this is not essential.

RECORDING AN OBJECT

Complete the title line as shown in Sample Pages or General Information in this Handbook.

When giving the location note that most arches, screens and interior doorways have two locations since they lead from one area to another. Use a forward slash to divide the two locations e.g. **CHANCEL / VESTRY**

For doorways, always quote beneath the title line the number of the equivalent door in Woodwork e.g. For Door see 324A.

Complete as many as possible of the ten pieces of information requested in the **1-10 Format** beginning with a description at **1**. Some objects of lesser importance or with little information to supply may be recorded without using the **1-10** format, but any information given should be set out in the same order e.g. description followed by date, material and dimensions. See Sample Pages for examples. The notes below give additional points to take into account when recording this Section.

- 1** Use the recommended books together with *Inside Churches* and *Recording a church* to find the correct architectural terms to use in your description. Figures must have any costume accurately described and heraldry must be correctly blazoned (see General Information). You may wish to provide a plan (provided by your Group Leader), particularly if there are carved roof corbels or label stops.
- 2** If you are able to give a particular type of stone do not forget the reference.
- 3** Give a date. Avoid using the term modern or art-historical terms such as Norman or Victorian.
- 4** Make it clear whether your measurement is internal or external for objects such as a piscina. For fonts give measurements of the bowl, the stem, the base and the plinth. Measurement of structural objects like arcades is not required.

5-10 As format.

Hints. The entry for the church in Pevsner's *Buildings of England* series will often give you a description of features such as the arcade or tower arch. The Victoria County History books are also useful sources for description and dating. If there are Romanesque features you may find photographs and descriptions on the website of the Corpus of Romanesque Sculpture in Britain & Ireland www.crsbi.ac.uk

When you have completed your final draft give to:

- Memorials Recorders, for inclusion in their list of Gifts given in Memory, for each gift, the name(s) of the Dedicatee(s), with their date(s) of death and the relevant object number.
- Group Leader / Compiler
 - A list of all names in the Section with their relevant object numbers (noting any agreed exclusions).
 - A list of all artists, craftsmen etc with their trade and relevant object number.
 - Copies of any letters or emails you have received from experts for inclusion in the Record, omitting personal details.

Agree with the Group Leader who is to complete and send off any relevant information forms. The forms are listed in this Handbook and can be downloaded from the Church Recording Society's website

SECTION CHECKLIST

Font, cover and hoist (where applicable) recorded together
Doorways cross-referenced with doors in Woodwork
Reference given for any information not on object